



EXTERIOR PAINTING PROJECT PROCESS

Pre-Painting Steps

1. Listen to Customer requirements
2. Walk the property with owner, noting areas of concern and how we address. I.e. Rotted fascia, bent channels and soffits, rusting at stuccoed areas, landscaping that would need attention prior to start up
3. Sample colors to ensure correct hues/values based upon light sources.
4. Application to HOA for approval with Draw Down Sheet
5. Set commencement and completion dates.
6. Inform customer if scaffolding is required and utilization.
7. Prepare quotation for signature and deposit requirements

Painting Steps

1. Clean all surfaces, protect shrubbery
2. Repainting of existing carriage/coach lights if salvageable to enhance new color scheme
3. Repair rotted fascia and soffits as required (by others, but turn-key to customer)
4. Repair all hairline and larger cracks with caulk. Re-stucco larger cracked surfaces.
5. Application of flexible concrete sealer at all cracks
6. Exterior oil primer on fascia, to seal and protect from moisture
7. If excessive chalking remains after cleaning, apply paint conditioner
8. Repair rusting areas properly, not just caulked over
9. Spray soffit at lanai, masking all areas for protection
10. Cut and roll lanai area to prevent any overspray in cage
11. Mask all windows, doors, equipment at other elevations
12. Spray soffits, gutters, and fascia
13. Spray and wet back roll body for complete coverage with random Mil test
14. Roll 2 coats stucco bands
15. Remove, clean, and spray lights
16. Final trim of doors.
17. Removal of weather stripping and door hardware for neat finishes



Post-Painting Steps

1. Conduct a "walk-thru" with the customer
2. Identify all "punch list" items
3. Resolve all "punch list" items to customer's satisfaction
4. Payment balance due upon completion